

**Arizona Department of Health Services
Office for Children with Special Health Care Needs
Integrated Services Grant**

**Statewide Task Force
Meeting Minutes
February 16, 2006**

Purpose of the Task Force: The Task Force will facilitate the development of partnerships between agencies and communities to evaluate the service delivery system for CYSHCN and make recommendations on more effective community-based systems.

Meeting Objectives:

1. Review the Vision, Mission and Principles and establish the decision making process
2. Finalize Committee Goals & Identify existing efforts the Committees should aware of or participating in.
3. Establish 3-5 Task Force priorities

MEETING ITEM	SPEAKER	DISCUSSION	ACTION ITEMS
Welcome and Introductions	Jeanette Shea-Ramirez, Deputy Assistant Director, Division of Public Health Services	Jeanette Shea-Ramirez welcomed the group on behalf of Sue Gerard, Director of the Arizona Department of Health Services.	
Task Force Decision Making	Linda Cannon, Linda Cannon & Associates, Inc.	Task Force members reviewed the Gradients of Success and agreed to a consensus decision making model.	
Action Plan Development and Review	Linda Cannon./ Task Force Members	<p>Task Force members reviewed the Vision, Mission and Principles and made the following recommendations for change:</p> <p>Vision:</p> <ul style="list-style-type: none"> • Add Youth • Recreation • Transition – Young adult to adult • Best Outcomes – Practices <p>Mission - Add children and youth</p> <p>Principles:</p>	Linda Cannon will revise the Vision, Mission and Guiding Principles based on input from the Task Force and present it at the next meeting for review

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		<ul style="list-style-type: none"> • Sensitive to cultural diversity, competency • Linguistically appropriate • Research based • Protection as well as prevention • System is sustainable and replicable • Portability (from other states) • Prevention – add health and wellness • Importance of starting at the earliest age • Aggressive early intervention with or without a diagnosis • Identify at risk children • Early, timely, thorough diagnosis • Lack of diagnosis doesn't stop access to services • Family centered 	
Key Tasks Review	Linda Cannon / Task Force Members	<p><u>Key Task Review</u> Task Force Members reviewed the Task Matrix which includes the Grant Tasks, the possible Tasks identified in the survey, and tasks identified during the last meeting.</p> <p>See attached for a status update on those tasks that have been started. Following is a summary of Tasks that were discussed by the Task Force:</p>	
		<u>Task 1: Develop Task Force Membership - complete</u>	
		<u>Task 2: Develop Action Plan</u> – This process has begun with the grant actions, the vision, mission and principles development and will continue with today's discussion.	
		<u>Task 3: Identify current Activities</u> – A report is being compiled for review by the Task Force.	Current Activities Report – Dr. Cox
		<u>Task 4: Define and monitor Needs Assessments.</u> This is assigned to the CQI Committee.	

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		<p><u>Task 5: Facilitate partnerships and joint applications for funding among members.</u></p> <p>Participants discussed the options for identifying and acting upon possible grant opportunities:</p> <ul style="list-style-type: none"> • NACDD – monitors grants and email people about opportunities. Both Matthew and Jamie receive this information and will share options as they appear. • Notices could be sent to everyone out using the list serv • The Governor Grants Committee monitors this now. Staff could provide a summary to them of the type of information we would be looking to receive. • MCH – provides a list of opportunities. This could be added to the list services • Web site – Grants.gov • MCHB website – www.mchb.hrsa.gov 	<ul style="list-style-type: none"> • See if the Governor’s Grants Committee can monitor this for us – provide them with a summary of the type of funding opportunity that would fit the Integrated Services Project. • Opportunities should be reviewed first via the web site to be sure they fit the IS Project before they are sent to everyone.
		<p><u>Task 6: Facilitate inter-member communication through web site and list serv development.</u></p> <p>The Web Site is available and development of the List Serv is underway.</p>	Implement the List Serv
		<p><u>Task 7: Work with agencies to implement coordinated enrollment and/or eligibility criteria.</u></p> <p>There is an existing interagency initiative lead by Mollie Dries at AzEIP that is working on this. Mollie has agreed to provide a presentation at a future meeting.</p>	Presentation by Mollie Dries
		<p><u>Task 8: Work with agencies to implement a shared data system . This Task has been assigned to the CQI Committee – Data Sharing Subcommittee.</u></p> <ul style="list-style-type: none"> • Richard Porter is chairing the Subcommittee <p>There are a number of similar initiatives underway that the Subcommittee could be connecting to:</p>	Obtain information about the data sharing initiatives in Florida and Maine.

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		<ul style="list-style-type: none"> • CSA in DES – is in the process of creating a similar process in the area of aging services • ASIS – has immunization data that can be included: Contact Mary Warren or Debbie McCune Davis • Healthy Connection Project • Arizona Health Query • DHS warehouse of data • Autism Speaks • University of Arizona – Surveillance for the prevalence of Autism. They have established data sharing agreements • See Florida and Main for record sharing • Dr. Johnson at ASU <p>For purposes of this Task, both aggregate and service flow – client level data must be considered.</p> <ul style="list-style-type: none"> • Sharing of client level information – Mark Leib and Richard Porter have been working on processes for sharing of client level information across systems. • If we could combine AHCCCS data with some of the other health data we have, a pretty comprehensive set of aggregate information would be available. • CMS is leading a national discussion on data standards – what to collect? We could provide input to this process. 	
Grant Actions – Review & Status Update	Jacquilyn Kay Cox, Ph.D, Section Manager, Office for Children with Special Health Care Needs	<ol style="list-style-type: none"> 1. Evaluate Screening and Care coordination in physician offices and school based clinics in rural and urban sites. <ul style="list-style-type: none"> • A decision pending on the school based sites rural / urban • A Physician in Payson may be the clinical site 	

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		<ul style="list-style-type: none"> • Plan to start operations in April • Challenges have been in defining who the screeners work for? • All coordination would be done with existing Care Coordination people <ol style="list-style-type: none"> 2. Survey Report – The Report is now available on the Web Site. Each Committee will be asked to review the Report to identify direction desired identified in the surveys. 3. Continuation Grant – The guidance has not been issued yet but the Project Staff have been asked to complete the Performance Measures. Jacquilyn asked Task Force Members to review the draft and provide any comments. Arizona, like the other 12 Project States will be submitting the narrative although the final guidance is not yet available. 4. Cultural Competency Committee: <ul style="list-style-type: none"> • The Committee is looking at piloting an outreach effort in a Native community • They are also looking at development of two teams in underserved areas – one on the HOPI Reservation is being developed 5. Parent Action Council – the Council Task is to connect Parents and youth to each committee. They have been working toward this. 	
Arizona Department of Economic Security Integration Initiative	Barbara Brent, DES	<p>Barbara Brent, DES provided an overview of the ADES Integration Initiative.</p> <p>Addressing the needs of Katrina victims taught us all a lot. During the process multiple state and community agencies shared information, quickly assessed needs, shared equipment and walked across hall with clients to ensure they were able to get where</p>	

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		<p>and what was needed. We implemented a triage system. Within DES – people connecting where they hadn’t before and DES connected with other state agencies and community partners. The process was completely client-centered – their desired needs / the needs of the whole person / family were addressed.</p> <p>DES has applied this experience to its Family Connection Teams implementation. We currently have 6 teams and will be adding four. We are:</p> <ul style="list-style-type: none"> • Integrating offices • Cross training • Integrating intake <p>Recently DES has started the implementation of the Casey Family – Breakthrough series which is building partnerships through 20 community teams.</p>	
Arizona Medical Association: Committee on Maternal and Child Health Care	Karla Birkholz	<p>Karla provided an overview of the Committee – Adolescent Health</p> <ul style="list-style-type: none"> • The Committee initially addressed confidentiality concerns. See the ARMA web site for information. • They are now working on: <ul style="list-style-type: none"> ○ Screening tool – which has been developed and tested. The Adolescent EPSDT form has been modified. ○ One of the difficulties has been that information about where to refer youth was not known/available. The Committee is now developing a Resources Book <p>See the Summary and Action Plan included in the meeting packet.</p> <p>Dr. Magalnick and Mark Leib reported that the NICU has developed a pediatric tool to be used after</p>	

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		“graduation” from the NICU. AHCCCS has adjusted the reimbursement rate for use of this tool. The tool is easy to use (check boxes) and includes reimbursement – two things needed to enhance the possibility that physicians will use the tool.	
Next Steps & Next Meeting	Linda Cannon	The next meeting is May 24, 2006. The time and location will be sent in advance.	

Attachment A - Participants

- Joan Agostinelli
- Adrienne Akers
- Sundin Applegate
- Karla Birkholz
- Barbara Brent
- Tanis Bryan
- Oly Cowles
- Jacquilyn Cox
- Diana Denboba
- Patti Hackett
- Marc Leib
- Harold Magalnick
- F. John Meancy
- Laura Nelson
- B. W. Plonski
- Richard Porter
- Sharman Reynolds
- Bill Rosenfeld
- Jeanette Shea-Ramirez
- Sheila Sjolander
- Jami Synder
- Sue Stephens
- Carol Takao
- Ashleigh Turner
- Kim Van Pelt
- Mathew Wangeman
- Ginger Ward
- James Washington